

Privacy Policy

This data protection policy explains how we collect and use your personal information. Here, you also describe your rights to us and how to enforce your rights. You can always contact us for privacy and data protection issues by sending an e-mail to:

info.machinetool.se@duroc.se

In order to fulfill our obligations to employees, customers and suppliers, we need to process your personal information as below. We do this with the utmost account of your integrity.

What information do we collect?

Information you provide to us

You can directly or indirectly provide us with information. For example:

- **Personal and contact information:** Name, date of birth, social security number, invoice and delivery address, e-mail address, mobile phone number etc.
- **Payment information:** Credit and debit card data (card number, validity date and CVV code), invoice information, bank account number etc.

Information we collect about you

When you use any of our web services, we can collect the following information:

- **Person and contact information:** Name, date of birth, social security number, invoice and delivery address, e-mail address, mobile phone number, etc.
- **Information about goods / services:** For example, details about the goods / services you have purchased.
- **Financial information:** Your income, any credits, negative payment history.
- **Historical information:** Your purchase, payment and credit history.
- **Information on how to interact with our services:** How to use our services, including page response time, download error, how you reached and left the service, as well as delivery notifications when we contact you.
- **Device information:** For example, IP address, language settings, browser settings, time zone, operating system, platform and screen resolution.
- **Geographical Information:** Your geographical location.

The information you provide, as well as information about the goods / services and your financial information is generally necessary to enter into a contractual relationship with us, while the other information we collect generally is necessary for other purposes - see below.

What do we do with your information?

All data is used to provide, perform and improve our services and to maintain entered agreements. We process personal data for the following purposes based on the following legal bases:

Purpose of treatment	Legal basis for treatment ("why is treatment necessary")	Automated decision making (Yes / No)
To confirm your identity and verify your personal and contact information.	Carry out our contractual obligations towards you.	Y
To manage your payment and customer relationship, such as to fulfill our obligations to you and to provide information, products and services that you request from us	Carry out our contractual obligations towards you.	Y
To determine which payment methods we can offer you, such as through internal or external credit assessments.	Carry out our contractual obligations to you and comply with applicable legislation.	Y
For customer analysis, administer our services and our internal business, including troubleshooting, data analysis, testing, research and for statistical purposes.	Carry out our contractual obligations to you and other legitimate interests.	Y
To ensure that content is presented effectively to you and your unit.	Carry out our contractual obligations towards you.	Y
To prevent abuse of our services as part of our efforts to keep the services safe and secure	Carry out our contractual obligations to you and comply with applicable legislation.	Y
To conduct risk analysis, prevent fraud and risk management.	Follow applicable legislation and other legitimate interests.	Y
In order to improve our services and for general business development, such as improving credit risk models with the aim, for example, minimize fraud, develop new products and features and new business opportunities.	Other legitimate interests.	N
In order to comply with applicable legislation, such as anti-money laundering and accounting laws and capital adequacy regulations	Follow applicable legislation.	N

Communicate with you

We may use your personal information to communicate relevant information about used or similar services and to perform customer satisfaction surveys regarding our services, for example, via electronic communication channels and by telephone. If you do not want to receive such communication, please send an e-mail to info.machinetool.se@duroc.se

Who can we share your information with?

We may transfer to, or share your information with, selected third parties, as follows. We take all reasonable legal, technical and organizational measures to ensure that your data is handled securely and with an adequate level of protection upon transfer to or sharing with such selected third parties.

- **Suppliers and subcontractors such as companies within our group**

We may share your personal information with suppliers or subcontractors for the performance of our contractual obligations to you and for other purposes as set out in this Data Protection Policy.

- **Authorities**

We may provide necessary information to authorities such as the police, tax authorities or other authorities if we are required to do so by law or if you have agreed to do so. An example of legal obligation to provide information is for measures against money laundering and terrorist financing

- **Disposal**

We may share your information with third parties:

- In the event that we sell or buy activities or assets, we may disclose your personal information to a potential seller or buyer of such business or assets.
- If a substantial part of our assets are acquired by a third party, personal data about our customers may be shared.

- **What we will NOT do with your data**

We will not sell your personal information to third parties without your consent.

Where do we process your personal information?

We always strive to process your data within the EU / EEA. However, the data may in some situations be transferred to, and processed in, non-EU / EEA countries by a company within our group or by another supplier or subcontractor. As we are determined to always protect your data, we will take all reasonable legal, technical and organizational measures to ensure that your data is handled securely and with an adequate level of protection comparable to and at the same level as the protection offered in EU / EEA.

How long do we store your personal information?

We store your data only as long as it is necessary to perform our contractual obligations to you and as long as required by statutory storage times. When we save your data for purposes other than our contractual commitments, such as To meet requirements for money laundering, accounting and regulatory capital requirements, we save the data only as long as necessary and / or statutory for the purpose.

Your rights of access, rectification and deletion

- **Right to access your data**
You can request a copy (registry extract) of the information you would like to know and verify the information we have about you. The copy is free to request.
- **Right to rectification**
You are entitled to correct incorrect or incomplete information about yourself.
- **Right to be deleted ("the right to be forgotten")**
You are entitled to request the deletion of your personal data for those cases where the data is no longer necessary for the purpose for which it was collected. However, there may be legal obligations that prevent us from immediately deleting parts of your data. These obligations derive from accounting and tax legislation, banking and money laundering legislation, but also from consumer law. In such cases, we block the data that we are required to save, from being used for purposes other than fulfilling such legal obligations.

Cookies and tracking techniques

We use cookies and similar tracking techniques to deliver customized solutions to our users of our web services. If you would like to know more about using cookies, please contact

info.machinetool.se@duroc.se

Contact us

Contact details

Company name			
Adress		Postal no.	City
Name of contact	Telephone no.	E-Mail	

We have a Data Protection Officer who can inform more in detail about how we work with personal data and privacy. The Data Protection Officer can be reached by e-mail:

info.machinetool.se@duroc.se

Data protection policy was updated by 2018-05-23